



# Trinity Health Foundation of East Tennessee Grant Process Overview for 2019 Trinity Health Initiatives

## \* **Our Mission**

*Trinity Health Foundation of East Tennessee extends the healing ministry of Jesus by improving the physical, emotional and spiritual health of our community.*

## \* **2019 Initiatives** (more detail at [www.trinityfound.org](http://www.trinityfound.org))

- Access to Care
- Healthy Life Choices
- Opioid Addiction Education and Awareness
- Diminishing Adverse Childhood Experiences (ACEs) and Their Effects
- Neighborhood/Community Strengthening
- Open Topic

**Note:** Only ONE proposal as the lead per organization.

## \* **Organizational Eligibility**

501(c)(3) organizations (non-governmental) and churches active in Knox and/or surrounding eight counties (Anderson, Blount, Grainger, Jefferson, Loudon, Roane, Sevier and Union)

## \* **Process: Online Submission Only**

### **Online Steps ([www.trinityfound.org](http://www.trinityfound.org)):**

Click "Submit a Grant" to start.

All 2019 proposal submissions must establish a new account, providing a username, password and email which will allow you to reenter and work on the proposal submission as many times as needed until certified and submitted.

**STEP 1:** Provide organizational information (fill in the blanks online)

**STEP 2:** Small grants: Answer all outline questions online

Large Grants: Upload your 4-page proposal matching required proposal outline

**STEP 3:** Certification of proposal by organization officer

**FINAL STEP:** Click SUBMIT

## \* **Two Grant Divisions for 2019**

**Small Grants Division:** *For nonprofits/churches with annual revenues of less than \$1.5 million*

- Online application and short answer online questions (no uploaded documents)
- Phase I grants up are to \$5,000 over 3 months for planning grants
- In October, Phase II grants of up to \$50,000 each for implementation of initiative will be awarded (Only Phase I grantees are eligible to submit proposals for Phase II)

**Large Grants Division:** *Any nonprofit/church may apply*

- Online application and 4-page uploaded document, 5MB limit, Word or PDF
- Phase I grants are up to \$15,00 over 3 months for planning grants
- In October, Phase II grants of up to \$150,000 each for implementation of initiative will be awarded (Only Phase I grantees are eligible to submit proposals for Phase II)

**Last date to submit completed Phase I proposals:**  
**March 27, 2019 12:00 NOON**

### **Award Dates**

- Phase I Grants targeted for late May 2019
- Phase II Grants targeted for late October 2019

### **Deliverables for completion of Phase I:**

- Report of Phase I activities
- E-mailed Phase II proposal

*Note that full proposal detail is available online at [www.trinityfound.org](http://www.trinityfound.org) or questions by email [metler@trinityfound.org](mailto:metler@trinityfound.org) or phone to Lynn Metler at 865-632-5678*